

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 17 AUGUST 2018

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 17 SEPTEMBER**

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b>   | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>                                | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|--|---------------------------------|---|--|--|---|---|
| <p><b>To retain the footbridges on junction 18 / Rhubarb Bridge – KEY/17SEP18/01</b><br/>                     In a previous CMDN reference was made that the bridges would be demolished. Subject to a Cross Party Working Group recommendation and Cabinet approval, it is the intention that these bridges will remain and that we will reassign the proportion of the overall budget allocated to demolish the footbridges to instead make significant repairs to the bridge structures.</p> | <p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p> | <p><b>23 September 2018</b></p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>A number of wards in the urban area</p> | <p>This is the result of previous consultation where a number of people said they wanted the bridges to remain</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>     |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|---|-------------------------------|---|------------------|---|--|--|
| <p><b>Approval of funding for the provision of accommodation to reduce homelessness – KEY/17SEP18/02</b></p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>October 2018</b></p>    | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Adrian Chapman, Service Director for Communities and Safety.<br/>adrian.chapman@peterborough.gov.uk</p> <p>carole.coe@peterborough.gov.uk</p> | <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

**PREVIOUSLY ADVERTISED KEY DECISIONS**

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b>      | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|--|-------------------------------|--|------------------|---|---|--|
| <p><b>1. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01</b><br/>To approve the awarding of a contract to an external provider following a competitive tender exercise.</p> | <p><b>Councillor Wayne Fitzgerald<br/>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p> | <p><b>August 2018</b></p>     | <p>Adult and Communities Scrutiny Committee</p>  | <p>All wards</p> | <p>Relevant internal and external stakeholders</p>  | <p>Rajnish Ahuja<br/>Procurement Project Manager (Interim)<br/>Tel: 01733 317471<br/>Email:<br/>rajnish.ahuja@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>   |
| <p><b>2. Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03</b><br/>Recommendation to approve the Affordable Warmth Strategy 2017 – 2019</p>   | <p><b>Councillor Walsh,<br/>Cabinet Member for Communities</b></p>   | <p><b>August 2018</b></p>     | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p> | <p>Sharon Malia,<br/>Housing Programmes Manager, Tel: 01733 863764<br/>sharon.malia@peterborough.gov.uk</p>                           | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><br/>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p> |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b>      | <b>CONSULTATION</b>                                 | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|---|-------------------------------|--|------------------|---|--|---|
| <p><b>3. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04</b><br/>           Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p> | <p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p> | <p><b>October 2018</b></p>    | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Gary Jones, Interim Head of Adults Commissioning Social Care Tel: 01733 452450, Email: gary.jones@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|--|-------------------------------|---|------------------|--|--|--|
| <p><b>4. Award of Contract - Social Care Platform - KEY/24JULY17/01</b><br/>To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems</p> | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>N/A</p> | <p>Peter Carpenter, Acting Corporate Director, Resources<br/>Tel: 01733 384564<br/>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |
| <p><b>5. Award of Contract - Social Care e-marketplace – KEY/24JULY17/02</b><br/>To approve the awarding of a contract to provide a social care e-marketplace IT system</p>   | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>N/A</p> | <p>Peter Carpenter, Acting Corporate Director, Resources<br/>Tel: 01733 384564<br/>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|--|-------------------------------|---|------------------|--|--|--|
| <p><b>6. Award of Contract - Social Care Operating Model – KEY/24JULY17/05</b><br/>To approve the awarding of a contract to develop a social care operating model</p> | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>N/A</p> | <p>Peter Carpenter, Acting Corporate Director, Resources<br/>Tel: 01733 384564<br/>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |



| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b>    | <b>CONSULTATION</b>                                 | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|---|-------------------------------|---|----------------|---|---|--|
| <p><b>7. Acquisition of Regeneration Site – KEY/24JULY17/06</b><br/>To approve the acquisition of a local regeneration site.</p> | <p><b>Councillor David Seaton</b><br/><b>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant Internal and External Stakeholders.</p> | <p>Jane McDaid<br/>Head of Peterborough Property services<br/>Tel: 01733 384540<br/>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|--|-------------------------------|--|-------------|---|--|---|
| <p><b>8. Continuation of Housing Renewal Policy grants through the Care &amp; Repair Agency – KEY/18SEP17/02</b><br/> Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p> | <p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p> | <p><b>August 2018</b></p>     | <p>Adults and Communities Scrutiny Committee</p> | <p>All</p>  | <p>Relevant internal and external stakeholders.<br/><br/> CMDN published on website</p> | <p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: <a href="mailto:sharon.malia@peterborough.gov.uk">sharon.malia@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b>       | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|---|---|-------------------------------|--|-------------------|--|---|---|
| <p><b>9. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03</b><br/> The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p> | <p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p> | <p><b>August 2018</b></p>     | <p>Children and Education Scrutiny Committee</p> | <p>Werrington</p> | <p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p> | <p>Stuart Macdonald. Schools Infrastructur e.<br/> Tel: 07715 802 489.<br/> Email: <a href="mailto:stuart.macdonald@pet-erborough.gov.uk">stuart.macdonald@pet-erborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p> |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b> | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--|---|-------------------------------|------------------------------------|------------------|--|--|---|
| <p><b>10. Approval of contract for the delivery of Lot 1 - General Information, Advice and Guidance Services and Lot 2 - Specialist Information, Advice and Guidance Services – KEY/16OCT17/04</b><br/> Following competitive procurement of these services, to approve the contract to deliver Lot 1 Generalist Information, Advice and Guidance Services - Homelessness Prevention; and Lot 2 Specialist Information, Advice and Guidance Services - supporting protected characteristic groups.</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Adults and Communities</p>      | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p> | <p>Ian Phillips, Senior Policy Manager<br/> Tel: 01733 863849<br/> Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>     |

| <b>KEY DECISION REQUIRED</b> |   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b> | <b>CONSULTATION</b>                                | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|------------------------------|---|---|-------------------------------|---|-------------|--|--|---|
| <b>11.</b>                   | <p><b>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02</b><br/>To agree to the procurement of ICT infrastructure works for Fletton Quays</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>N/A</p>  | <p>Relevant internal and external stakeholders</p> | <p>Peter Carpenter, Acting Corporate Director, Resources<br/>Tel: 01733 384564<br/>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>            | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|--|---|-------------------------------|---|------------------------|--|---|---|
| <p><b>12. Expansion and Remodelling of Marshfields School – KEY/11DEC17/03</b><br/>To approve the proposed expansion and remodelling of Marshfields school</p>   | <p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p> | <p><b>September 2018</b></p>  | <p>Children and Education Scrutiny Committee</p>            | <p>Dogsthorpe Ward</p> | <p>Relevant internal and external stakeholders.<br/><br/>Public Consultation Meeting</p> | <p>Sharon Bishop, Capital Projects &amp; Assets Officer<br/>Tel: 01733 863997<br/>Email: <a href="mailto:Sharon.bishop@peterborough.gov.uk">Sharon.bishop@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><br/>School Organisational Plan</p>  |
| <p><b>13. Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06</b><br/>To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p> | <p><b>Councillor David Seaton Cabinet Member for Resources</b></p>                        | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p>         | <p>Relevant internal and external stakeholders</p>                                       | <p>Jane McDaid Head of Peterborough Property services<br/>Tel: 01733 384540<br/>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a></p>       | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>    | <b>CONSULTATION</b>                                | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|---|--|-------------------------------|---|----------------|--|---|---|
| <p><b>14. Purchase of building in the centre of Peterborough – KEY/11DEC17/08</b><br/>To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p> | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders</p> | <p>Jane McDaid<br/>Head of Peterborough Property services<br/>Tel: 01733 384540<br/>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>DECISION REQUIRED</b> |  | <b>DECISION MAKER</b>                                  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b> | <b>CONSULTATION</b>                         | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|--------------------------|--|--|-------------------------------|--|-------------|---|---|---|
| <b>15.</b>               | <b>Purchase of land to the east of the city - KEY/25DEC17/02</b> Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property. | <b>Cabinet Member for Resources, Councillor Seaton</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | East        | Relevant internal and external stakeholders | Jane McDaid<br>Head of Peterborough Property services<br>Tel: 01733 384540<br>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a> | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b> |



| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>             | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|--|-------------------------------|---|-------------------------|--|--|--|
| <p><b>16. A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03</b><br/>To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p> | <p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South</p> | <p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465,<br/>Email: lewis.banks@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan:<br/>www.peterborough.gov.uk /ltp<br/>National Productivity Investment Fund for the Local Road Network Application Form:<br/><a href="https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true">https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</a></p> |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>                            | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|---|---|-------------------------------|---|--|--|--|---|
| <p><b>17. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04</b><br/>Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>       | <p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central, North &amp; Park wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>Community engagement with local residents, businesses &amp; partner organisations</p> | <p>Cate Harding, Community Capacity Manager.<br/><br/>Tel: 01733 317497.<br/>Email: Cate.harding@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><br/>Budget allocation in MTFP 2017/18</p>       |
| <p><b>18. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05</b><br/>community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p>               | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central, North &amp; Park wards</p> | <p>Relevant internal and external stakeholders.<br/><br/>Community engagement with residents, groups, businesses and partner organisations</p> | <p>Cate Harding, Community Capacity Manager.<br/><br/>Tel: 01733 317497.<br/>Email: cate.harding@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br/><br/>Budget allocation of £4m in MTFP 2017/8</p> |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b>                 | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>                                    |
|--|---|-------------------------------|--|-----------------------------|--|--|--|
| <b>19. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06</b><br>public realm improvements within the CAN Do area | <b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | Central, North & Park wards | Relevant internal and external stakeholders.<br><br>Community engagement with local residents, groups, businesses and partner agencies | Cate Harding, Community Capacity Manager.<br>Tel: 01733 317497.<br>Email: cate.harding@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br>Budget allocation £3m in MTFP 2017/18 |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b> | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--|---|-------------------------------|------------------------------------|-------------|---|---|---|
| <p><b>20. Healthy Schools - KEY/19FEB18/01</b><br/> Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Schools programme to be delivered across Peterborough and Cambridgeshire from 01 September 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £1,100,000. The Peterborough City Council contribution to this total over a five year period would be £310,000.</p> | <p><b>Councillor Lamb, Cabinet Member for Public Health</b></p> | <p><b>August 2018</b></p>     | <p>Health Scrutiny Committee</p>   | <p>All</p>  | <p>Relevant internal and external stakeholders. A market testing exercise will be undertaken.</p> | <p>Julian Base<br/> Head of Healthy Living<br/> Tel: 01733 207180<br/> Email: julian.base@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b> | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>                                  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|--|-------------------------------|------------------------------------|-------------|---|--|---|
| <b>21. Extension to the Section 75 Agreement for Learning Disabilities Services KEY/30APRIL18/01</b><br>Extension of the existing staff and commissioned arrangements for a period of 12 months | <b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b> | <b>August 2018</b>            | Health Scrutiny Committee          | All wards   | Consultation with key stakeholders to agree this interim approach | Cris Green<br>Tel: 01733 207164<br>Email: cris.green@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.           |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--|--|-------------------------------|---|------------------|--|--|---|
| <p><b>22. Authority to enter into contracts with suppliers following termination of the Amey Contract – KEY/14MAY18/01</b><br/>           To authorise the Corporate Director for Growth &amp; Regeneration to enter into contracts for a limited period with suppliers originally subcontracted by Amey whose arrangements will cease in September 2018. The services supplied are managed by NPS Ltd and will be included in an upcoming tender as follows:<br/>           (i) Building Management Services (Plumbing and Water, Gas Maintenance, Fire Equipment, Lifts etc.<br/>           (ii) External Maintenance<br/>           (iii) General Repairs</p> | <p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Extensive consultation with colleagues within the Council and the subcontracted suppliers. The consultation with suppliers has focused on the immediate arrangements post Amey and alerting them to the fact that this business will be subject to full procurement within the next 3 months.</p> | <p>Andy Cox, Senior Contracts &amp; Partnerships Manager, Tel: 452465, Email: andy.cox@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>     |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>        | <b>WARD</b> | <b>CONSULTATION</b>                         | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>                              |
|--|--|-------------------------------|---|-------------|---|--|--|
| <b>23. Construction of new school building - Heltwate School - KEY/14MAY18/02</b><br>Construction of a new school building to accommodate the expansion of Heltwate School | <b>Councillor Ayres, Cabinet Member for Education, Skills and University</b> | <b>October 2018</b>           | Children and Education Scrutiny Committee | East Ward   | Relevant internal and external stakeholders | Sharon Bishop,<br>Capital Projects & Assets Officer,<br>863997,<br>sharon.bishop@Peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br>School Organisational Plan 2017 |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>             | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|--|-------------------------------|---|-------------------------|---|--|--|
| <p><b>24. Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03</b><br/>Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p> | <p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Orton Waterville</p> | <p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465,<br/>Email: lewis.banks@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |



| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>    | <b>CONSULTATION</b>                                | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|---|-------------------------------|---|----------------|--|---|--|
| <p><b>25. Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders</p> | <p>Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893<br/>Email: jane.mcdaid@Peterborough.gov.uk"</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>DECISION REQUIRED</b> |  | <b>DECISION MAKER</b>                                  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b> | <b>CONSULTATION</b>                         | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|--------------------------|--|--|-------------------------------|--|-------------|---|--|---|
| <b>26.</b>               | <b>Disposal of part of freehold in West of the City - KEY/12JUN18/02</b><br>Disposal of part of freehold in West of the City | <b>Councillor Seaton, Cabinet Member for Resources</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | Bretton     | Relevant internal and external stakeholders | Jane McDaid,<br>Head of Peterborough Property,<br>Tel: 07970 024 893<br>Email:<br>jane.mcdaid@Peterborough.gov.uk" | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b> |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|--|---|-------------------------------|---|------------------|--|---|---|
| <p><b>27. Approval of funding for the provision of accommodation to reduce homelessness - KEY/25JUNE18/01</b><br/> Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 18</b></p>       | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Adrian Chapman, Service Director for Communities and Safety.<br/> Tel: 01733 863887<br/> Email: adrian.chapman@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annex. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b>      | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|---|-------------------------------|--|------------------|---|--|---|
| <p><b>28. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02</b><br/>           Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p> | <p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p> | <p><b>August 18</b></p>       | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p> | <p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b>         | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--|---|-------------------------------|--|---------------------|--|---|---|
| <p><b>29. Award of contract for the design and build of Hampton Lakes Primary School - KEY/25JUNE18/03</b><br/>           To authorise the Executive Director People &amp; Communities to approve the construction of a new school building in Hampton East and the award of the design and build contract. To authorise delegated officer to enter into any legal documentation on behalf of the Council with the Department for Education and the Education Skills and Funding Agency.</p> | <p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p> | <p><b>August 18</b></p>       | <p>Children and Education Scrutiny Committee</p> | <p>Hampton Vale</p> | <p>Relevant internal and external stakeholders</p> <p>Ward Cllrs, Hampton Academies Trust, O&amp;H Hampton</p> | <p>Emma Everitt, Capital Projects and Assets Officer<br/>           Tel: 01733863660<br/>           Email: emma.everitt@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|---|---|-------------------------------|---|------------------|--|---|--|
| <p><b>30. Amendment to Loan Facility - KEY/09JUL18/02</b><br/>A loan facility previously approved by Cabinet requires approval of an amendment to that facility</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 18</b></p>       | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>This decision will be taken after consultation with the Council's legal and financial advisors</p> | <p>Peter Carpenter, Acting Director of Corporate Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>                                  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b> | <b>CONSULTATION</b>                         | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|--|-------------------------------|--|-------------|---|---|--|
| <b>31. To lease the North Wing of the Town Hall - KEY/09JUL18/03</b> Delegate authority to the Corporate Director of Growth and Regeneration to let the property | <b>Councillor Seaton, Cabinet Member for Resources</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | Central     | Relevant internal and external stakeholders | Jane McDaid<br>Head of Peterborough Property services<br>Tel: 01733 384540<br>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|---|-------------------------------|---|------------------|---|--|--|
| <p><b>32. Provision of accommodation to reduce homelessness</b><br/> <b>KEY/23JULY18/01-</b><br/> This is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Adrian Chapman,<br/> Service Director for Communities and Safety.<br/> Tel 01733 863887<br/> Email adrian.chapman@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |



| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--|---|-------------------------------|---|------------------|---|--|--|
| <p><b>33. Approval of funding for the provision of accommodation to reduce homelessness</b><br/><b>KEY/23JULY18/02</b></p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p> | <p><b>Councillor Seaton,</b><br/><b>Cabinet Member for Resources</b></p>      | <p><b>August 2018</b></p>     | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Adrian Chapman,<br/>Service Director for Communities and Safety.<br/>Tel 01733 863887<br/>Email: adrian.chapman@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |
| <p><b>34. Budget Approval -</b><br/><b>KEY/20AUG18/01</b></p> <p>Approve the refurbishment of the Town Hall North within an agreed budget and authorise the Corporate Director Growth and Communities to enter into a design and build contract with the procured contractor.</p>                                      | <p><b>Councillor David Seaton</b><br/><b>Cabinet Member for Resources</b></p> | <p>August 2018</p>            | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Not applicable</p>   | <p>Stuart Macdonald.<br/>Strategic Development Consultant (Property)<br/>07715 802 489.<br/>stuart.macdonald@peterborough.gov.uk</p>       | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>   |

| <b>DECISION REQUIRED</b> |   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b> | <b>CONSULTATION</b>                         | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>   |
|--------------------------|---|--|-------------------------------|--|-------------|---|---|---|
| <b>35</b>                | <b>IT Strategy – KEY/3SEP18/01</b><br>Approval of an IT Strategy and associated investment for the 2019 to 2022 time period   | <b>Councillor Seaton, Cabinet Member for Resources</b>                             | <b>September 2018</b>         | Growth, Environment and Resources Scrutiny Committee | N/A         | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources<br>Tel: 01733 384564<br>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a> | IT Improvement Plan 23/07/18. There will be the possibility of an exempt annex if the report contains commercial information.<br><br>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  |
| <b>36</b>                | <b>University Delivery Vehicle – KEY/3SEP18/02</b><br>Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the deliver of the university. | <b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b> | <b>September 2018</b>         | Growth, Environment and Resources Scrutiny Committee | Central     | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources<br>Tel: 01733 384564<br>Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a> | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b> |

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b> | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                          | <b>WARD</b>      | <b>CONSULTATION</b>                                       | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>  |
|---|-----------------------|-------------------------------|---|------------------|---|--|--|
| <p><b>Approval of Company Business Plan – KEY/17SEP18/03</b><br/>                     New Council Company needs to be set up and ready to trade from 2 February 2019.</p> | <p><b>Cabinet</b></p> | <p><b>3 December 2018</b></p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Affected Amey employees and union representatives.</p> | <p>Annette Joyce<br/>                     Service Director – Environment and Economy, 01733 452280<br/><br/>                     alexandra.maxey@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p> |

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

| <i><b>DECISION REQUIRED</b></i> | <i><b>DECISION MAKER</b></i> | <i><b>DATE DECISION EXPECTED</b></i> | <i><b>RELEVANT SCRUTINY COMMITTEE</b></i> | <i><b>WARD</b></i> | <i><b>CONSULTATION</b></i> | <i><b>CONTACT DETAILS / REPORT AUTHORS</b></i> | <i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i> |
|---------------------------------|------------------------------|--------------------------------------|---|--------------------|----------------------------|--|--|
| <b>No new items</b>             |                              |                                      |   |                    |                            |  |  |

## NON-KEY DECISIONS

### PREVIOUSLY ADVERTISED DECISIONS

| <i>DECISION REQUIRED</i>   | <i>DECISION MAKER</i>   | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i>                            | <i>WARD</i>      | <i>CONSULTATION</i>                                 | <i>CONTACT DETAILS / REPORT AUTHORS</i>  | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
|--|---|-------------------------------|---|------------------|---|--|---|
| <p><b>1. Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b><br/>To approve a sharing agreement for senior management staff.</p> | <p><b>Councillor David Seaton</b><br/><b>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Fiona McMillan<br/>Interim Director of Law and Governance<br/>Tel: 01733 452361<br/>Email:<br/>Fiona.McMillan@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |
| <p><b>2. Funding of Information, Advice and Guidance services within the voluntary sector -</b><br/>To authorise award of grants.</p>                    | <p><b>Councillor David Seaton</b><br/><b>Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders</p>  | <p>Ian Phillips<br/>Senior Policy Manager<br/>Tel: 01733 863849<br/>Email:<br/>ian.phillips@peterborough.gov.uk</p>                      | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b>         | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--|---|-------------------------------|---|---------------------|--|--|---|
| <p><b>3. Daily cleanse around Gladstone Street and nearby streets -</b><br/>Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p> | <p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>Central Ward</p> | <p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee</p>  | <p>James Collingridge, Amey Partnership Manager,<br/>Tel: 01733 864736<br/>Email: james.collingridge@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |
| <p><b>4. A Lengthmans to be deployed on Lincoln Road Millfield -</b><br/>There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>  | <p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p> | <p><b>August 2018</b></p>     | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>Central Ward</p> | <p>Relevant internal and external stakeholders.<br/><br/>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p> | <p>James Collingridge, Amey Partnership Manager,<br/>Tel: 01733 864736<br/>Email: james.collingridge@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b> |   | <b>DECISION MAKER</b>                                  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>        | <b>WARD</b> | <b>CONSULTATION</b>                          | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--------------------------|---|--|-------------------------------|---|-------------|--|---|---|
| <b>5.</b>                | <b>2017/18 VCS grant funding -</b><br>Award of grant to VCS organisations to provide Information, Advice and Guidance services  | <b>Councillor Seaton, Cabinet Member for Resources</b> | <b>August 2018</b>            | Adults and Communities Scrutiny Committee | All wards   | Relevant internal and external stakeholders. | Ian Phillips Senior Policy Manager<br>Tel: 863849 Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a>                           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.           |
| <b>6.</b>                | <b>Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) -</b><br>To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties | <b>Cabinet</b>   | <b>3 December 2018</b>        | Growth, Environment and Resources         | N/A         | Relevant internal and external stakeholders  | Jane McDaid<br>Head of Peterborough Property services<br>Tel: 01733 384540<br>Email: <a href="mailto:Jane.mcdaid@peterborough.gov.uk">Jane.mcdaid@peterborough.gov.uk</a> | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.           |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|---|-------------------------------|--|-------------|---|--|---|
| <p><b>7. Grant funding for voluntary organisations –</b><br/>To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.</p>   | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p>   | <p><b>August 2018</b></p>     | <p>Adults and Communities Scrutiny Committee</p> | <p>N/A</p>  | <p>Relevant internal and external stakeholders.</p>   | <p>Ian Phillips<br/>Social Inclusion Manager<br/>Tel: 01733 863849<br/>Email: <a href="mailto:Ian.Phillips@peterborough.gov.uk">Ian.Phillips@peterborough.gov.uk</a></p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |
| <p><b>8. Healthy Workplace -</b><br/>Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Workplace programme to be delivered across Peterborough and Cambridgeshire from 01 April 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £350,000. The Peterborough City Council contribution to this total over a five year period would be £125,000.</p> | <p><b>Councillor Lamb, Cabinet Member for Public Health</b></p> | <p><b>August 2018</b></p>     | <p>Health Scrutiny Committee</p>                 | <p>All</p>  | <p>Relevant internal and external stakeholders.<br/><br/>A market testing exercise has been undertaken.</p> | <p>Julian Base<br/>Head of Healthy Living<br/>Tel: 01733 207180<br/>Email: <a href="mailto:julian.base@peterborough.gov.uk">julian.base@peterborough.gov.uk</a></p>      | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |



| <b>DECISION REQUIRED</b> |  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b>          | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>  |
|--------------------------|--|---|-------------------------------|--|----------------------|---|---|--|
| <b>9.</b>                | <b>Public Space Protection Order -</b><br>The Cabinet Member to authorise commencement of the necessary public consultation for the Public Space Protection Order under Section 72 (3) of the Anti-Social Behaviour, Crime & Policing Act 2014 | <b>Councillor Walsh, Cabinet Member for Communities</b>   | <b>August 2018</b>            | Adults and Communities                               | Fletton and Woodston | Police, Fire Service, Internal PCC departments, local residents               | Laura Kelsey,<br>Senior PES Officer<br>E-mail:<br><a href="mailto:laura.kelsey@peterborough.gov.uk">laura.kelsey@peterborough.gov.uk</a><br>Tel: 01733 453563                           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  |
| <b>10.</b>               | <b>Approval of Additional Powers to the Combined Authority (Transfer of Powers) -</b> Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.  | <b>Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | All                  | All Councils in Peterborough and Cambridgeshire have to agree to the transfer | Peter Carpenter,<br>Acting Corporate Director, Resources<br>Tel: 01733 384564<br>Email:<br><a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a> | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.<br><br>Combined Authority Statutory Instrument Request |

| <b>DECISION REQUIRED</b> |  | <b>DECISION MAKER</b>                                   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                   | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--------------------------|--|---|-------------------------------|--|-------------|---|--|---|
| <b>11.</b>               | <b>Food and Feed Service Plan</b> - This plan sets out how the council will meet its statutory food safety, food standards, and animal feed duties across its shared services. | <b>Councillor Walsh, Cabinet Member For Communities</b> | <b>August 2018</b>            | Growth, Environment and Resources Scrutiny Committee | All Ward    | <p>All relevant internal and external stakeholders.</p> <p>This plan has been consulted on with our shared service partners Cambridgeshire County Council, and Rutland County Council, in addition the plan has been shared with the Food Standards Agency.</p> | <p>Liz Adamson, Principal Environmental Health Officer - Food and Safety<br/>Tel: 01733 453542<br/>Email: <a href="mailto:liz.adamson@peterborough.gov.uk">liz.adamson@peterborough.gov.uk</a></p> | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.           |

| <b>DECISION REQUIRED</b>  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                           | <b>WARD</b> | <b>CONSULTATION</b> | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|---|---|-------------------------------|--|-------------|---------------------|--|---|
| <p><b>12. To approve the write-off of any uncollectable debts in excess of £10,000 -</b><br/>           Authorisation of the write-off of the debts in excess of £10,000 in respect of non-domestic rates, council tax, housing benefit overpayments and sundry debt (including property debt) accounts, in accordance with standard financial practices. All cases requested for write-off follow a lengthy process to recover the outstanding money, and only once all avenues have been exhausted will the council consider writing off debt as part of recommended budget management processes.</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>     | <p>Growth Environment &amp; Resources Scrutiny Committee</p> | <p>N/A</p>  | <p>N/A</p>          | <p>Peter Carpenter, Acting Director of Corporate Resources, 01733 452520, peter.carpenter@peterborough.gov.uk.</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |

| <b>DECISION REQUIRED</b> |  | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b>                     | <b>RELEVANT SCRUTINY COMMITTEE</b>                            | <b>WARD</b> | <b>CONSULTATION</b>   | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|--------------------------|--|---|---|---|-------------|---|---|---|
| <b>13.</b>               | <p><b>Discretionary Rate Relief -</b><br/>To determine various discretionary rate reliefs for 2018/19 and future years. This will cover standard council reliefs funded in the usual manner, the 2018/19 local DRR, pub relief for 2018/19 and relief for small businesses for 2018/19 onwards all of which are government funded.</p> | <p><b>Councillor Seaton, Cabinet Member for Resources</b></p> | <p><b>August 2018</b></p>                         | <p>Growth Environment &amp; Resources Scrutiny Committee</p>  | <p>All</p>  | <p>No other consultation required.</p>  | <p>Bruce Bainbridge, Finance Manager<br/>Tel: 01733 - 384583, Email: bruce.bainbridge@peterborough.gov.uk</p>                       | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>    |
| <b>14.</b>               | <p><b>Recommendation for Cabinet to adopt Peterborough City Council's Tree and Woodland Strategy</b><br/>Consideration and adoption of the Trees and Woodland Strategy by Cabinet and then Full Council</p>  | <p><b>Cabinet</b></p>   | <p><b>Cabinet – 24<sup>th</sup> September</b></p> | <p>Growth, Environment &amp; Resources Scrutiny Committee</p> | <p>All</p>  | <p>Formal public consultation following submission to Cabinet 15th Jan 2018</p> | <p>Darren Sharpe, Natural &amp; Historic Environment Manager<br/>Email: darren.sharpe@peterborough.gov.uk<br/>Tel: 01733 453596</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices</p>                     |

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

| <b><i>DECISION TAKEN:</i></b> | <b><i>DECISION MAKER</i></b> | <b><i>DATE DECISION TAKEN</i></b> | <b><i>RELEVANT SCRUTINY COMMITTEE</i></b> | <b>WARD</b> | <b>CONSULTATION</b> | <b>CONTACT DETAILS / REPORT AUTHORS</b> | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b> |
|-------------------------------|------------------------------|-----------------------------------|---|-------------|---------------------|---|---|
| No new items                  |                              |                                   |   |             |                     |   |   |

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Town Hall, Bridge Street, Peterborough, PE1 1HG**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

## PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

|                       |  |
|-----------------------|--|
| Councillor Holdich    | Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority |
| Councillor Fitzgerald | Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health               |
| Councillor Ayres      | Cabinet Member for Education, Skills and University  |
| Councillor Cereste    | Cabinet Member for Waste and Street Scene  |
| Councillor Hiller     | Cabinet Member for Growth, Planning, Housing and Economic Development                      |
| Councillor Lamb       | Cabinet Member for Public Health   |
| Councillor Smith      | Cabinet Member for Children's Services   |
| Councillor Seaton     | Cabinet Member for Resources   |
| Councillor Walsh      | Cabinet Member for Communities   |

# SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)